

Executive Registry

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25 September 1972

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FILE *Meeting (Deputies)*

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## MEMORANDUM FOR THE RECORD

SUBJECT: Deputies Meeting on 19 September 1972

1. On 19 September the Executive Director-Comptroller held a meeting with the Deputy Directors. In attendance were:

DDI  
 DDS  
 DDS&T  
 ADDP  
 D/DCI/IC  
 Acting General Counsel  
 Director of Training (first three topics only)  
 Director of Personnel

Board of Visitors to OTR

2. Having previously distributed a memorandum on this topic, the Executive Director said it is envisioned that the Board would meet once a year to make an annual report and should be made up of senior line or staff officers. The Director of Training noted that the Board should have subcommittees whose members would sit in on courses from time to time in response to the concerns of their respective directorates. The Deputies will remain fully responsible for doctrine taught on topics related to their responsibilities. The Executive Director noted that he will review this matter with the Director and advise.

ACTION: See separate memo establishing the Board.

Senior Seminar

3. The Executive Director related that the next running of the Senior Seminar is scheduled for January 1973 and went on to highlight the division of opinion growing out of the decision on this matter at the 7 July Deputies Meeting, i.e., that the Seminar be run once a year for 25 to 30 participants

MORI/CDF Pages 1 thru 4

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 SCHEDULE OF E. O. 11652, EXEMPTION CATEGORY:  
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 Date Impossible to Determine

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who have at least one promotion ahead. The Executive Director noted the apparent contradiction in our ability to nominate thirty officers for long-term senior service schools and the resistance to making a lesser number available for the shorter Senior Seminar. The Director of Training said an examination of critiques suggests that the service schools have less to offer than in the past. ADDP noted the value of senior service schools in terms of future representational and liaison with other elements of the government in the field. A lengthy discussion followed, and the Executive Director summarized the views of the Deputies and the Director of Training, namely: 1) The DDP would prefer to continue the program as decided at the last Deputies Meeting, 2) The DDS&T, DDS, and Director of Training would prefer running the course twice a year with fifteen officers attending each Seminar, and 3) the DDI expressed a preference for one running of the course each year. All were of the opinion that the Seminar be open to officers in grades GS-15 and above.

ACTION: The Director approved the Executive Director's recommendation that the Seminar be run twice a year with about fifteen officers attending each session, that it be aimed at senior levels who will go to higher responsibilities (but include GS-15's where indicated) and that it be built up as the basic training for our senior levels rather than the service schools (where representation will be maintained, but at a modest level).

#### Foreign Affairs Executive Seminar

4. The Executive Director noted that FAES is improving but has not yet reached its potential. It was the consensus that our participation in it should continue but that no directorate be held to fixed quotas.

#### Contacts with American Private Sector

5. A system involving three points of contact and information on private contacts was accepted.

ACTION: The Director approved further work along the lines of the 21 June 1972 "Report of the Working Group on Contacts with American Business Firms."

#### MAG Annual Report

6. The Executive Director observed that Deputies are spending more time with their MAG appointees and that there continues to be a need to

advertise MAG's existence and purpose. The DDS noted the possible value of issuing a semiannual report. In response to the DDS's question, the Executive Director said that all Deputies will receive each MAG study or recommendation with a note detailing what is being done or has been undertaken to deal with the topic.

#### Award Ceremony Procedures

7. It was agreed that all Deputy Directors be advised of all Award Ceremonies but that their attendance is optional. The sequence of the presentation ceremony was also discussed.

ACTION: The Director accepted a change in the sequence of the ceremony.

#### Intelligence Museum

8. There was general agreement with the provisions of the draft memorandum previously circulated on this topic. The Executive Director noted the value of a Museum Commission, provided there are senior officers interested and willing to serve on it, which happens to be the case at the moment.

#### Project Approvals

9. Executive Director distributed a memorandum outlining suggested new procedures for project approvals and noted their reliance upon reinforcing the Deputies' direct command line from the Director. A brief discussion followed on what constitutes a "key factor." The Executive Director observed that, in addition to the cost of a program, key factors may be developed allocating the number of man-years to particular projects. The basic thrust of the new procedures was fully agreed to.

ACTION: See separate DCI memorandum instituting new procedures.

#### OMB Program Review

10. The Executive Director noted that the Director/PPB has provided each directorate with a memorandum on issues that are likely to emerge. He went on to encourage the Deputies to review these and decide which Deputy will be the spokesman for large programs that run across directorate lines.

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National War College Presentation

11. The Executive Director noted that the Director is scheduled to address the National War College on 17 October, which is to be immediately followed by a "Brookings-style" panel.


Personnel Ceiling

12. The Executive Director summarized the Director of Personnel's most recent report of "Agency On-Duty Strength."

Historical Program

13. The Executive Director expressed the hope that the Historical Staff would evolve into a group of writers rather than primarily editors and went on to note the value of writing classified histories which could be sanitized and placed on the shelf to meet the time when we are asked to declassify various histories. He invited the Deputies to suggest topics for such histories.

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Assistant to the Executive Director

Attachment:  
Agenda

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